

4-H CLUB MEETING SCORE CARD

CLUB _____ MONTH _____

PROCEDURE	POSSIBLE POINTS	SCORE
I. Opening Ceremony - Meeting Place Prepared – Officers’ Table/Flags - Call to Order - Members Quiet - Pledges - Everyone Participates - Order of Business	10	
II. Reports - <u>President</u> - Turns in 4-H Club Planning Worksheet to agents - <u>Secretary</u> - Calls Roll by Name or Grade (Note: If club is large, call only for list of absent members to save time) - Reads minutes of last meeting and gets approval - <u>Reporter</u> - Gives report to club (Note: This is not the reading of the minutes. Tell what you wrote in the newspaper.) - <u>Treasurer</u> - Report on balance, what was spent, and funds received - <u>Parliamentarian</u> - Give Pointers - <u>Community Resource Development (CRD) Chairman</u> - Report on project of the month - <u>Photographer</u> - Report on pictures taken; display them during the meeting	10 5 5 5 5 5	
III. Club Business - <u>Old Business</u> - Report on past month=s activities - <u>New Business</u> - Report on projects for club and parish wide activities	10	
IV. Special Programs (Maximum Points - 20) - can have two programs to reach 20 points. - Games, Skits, Reading (10 points) - Guest Speaker (15 points) - Project report by members (15 points) - Demonstration by members (20 points)	20	
V. Adjournment - Motion - Second - Orderly Dismissal	10	
VI. Members Quiet (throughout meeting)	10	
TOTAL		

COMMENTS: